

**STATE OF NORTH CAROLINA
DEPARTMENT OF THE SECRETARY OF
STATE**

**DESIGNATION AND/OR STATEMENT OF CHANGE OF REGISTERED OFFICE,
REGISTERED AGENT NAME OR PRINCIPAL OFFICE**

Pursuant to §55D-31, §55-1-22(26), §55A-16-23(b), §57D-1-22(29), of the General Statutes of North Carolina, the undersigned entity submits the following for the purpose of changing its registered office address, registered agent name, and/or principal office addresses for the State of North Carolina.

INFORMATION CURRENTLY ON FILE

1. The exact name of the entity as listed on the business registry is: _____

Entity Type: Domestic Corporation, Foreign Corporation, Nonprofit Corporation
 Domestic Limited Liability Company, Foreign Limited Liability Company

2. (Check only if applicable) _____ The registered agent name and/or address is not currently on file with the Secretary of State.
3. (Check only if applicable) _____ The principal office address is not currently on file with the Secretary of State.

Registered Agent Information (complete this section if there is a registered agent name and address on file with the Secretary of State)

4. The name of the current registered agent is: _____

5. The street address and county of the entity's registered agent office address currently on file is:

Number and Street: _____

City: _____ State: NC Zip: _____ County: _____

The mailing address *if different from the street address* of the registered agent office address currently on file is:

Number and Street or PO Box: _____

City: _____ State: NC Zip: _____ County: _____

Principal Office Information (complete this section only if there is a principal office on file with the Secretary of State)

6. The street address and county of the entity's principal office address currently on file is:

Number and Street: _____

City: _____ State: _____ Zip: _____ County: _____

The mailing address *if different from the street address* of the principal office address currently on file is:

Number and Street or PO Box: _____

City: _____ State: _____ Zip: _____ County: _____

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REGISTERED AGENT NAME OR PRINCIPAL OFFICE**

**Instructions For
Filing**

(Form BE-17)

Section 1: Under “Information Currently On File” section:

- Item 1 Enter the name of the entity as it appears on the records at the NC Secretary of State’s Office.
- Item 2 Check this statement if there is no registered agent name and/or registered agent address currently on file with the NC Secretary of State.
- Item 3 Check this statement if there is no principal office street and/or mailing address currently on file with the NC Secretary of State.

Under Registered Agent Information

Complete this section only if there is currently a registered agent name and/or registered agent address on file with the NC Secretary of State’s Office.

- Item 4 Enter the name of the Registered Agent as it is currently on file with the NC Secretary of State.
- Item 5 Enter the complete street and mailing address of the registered agent address as it is currently on file with the NC Secretary of State.

Under Principal Office Information

- Item 6 Enter the complete street and mailing address of the principal office as it is currently on file with the NC Secretary of State.

Section 2: Under “New Information” section:

Under Registered Agent Information

- Item 1 Enter the complete street address and county of the new registered office.
- Item 2 Enter the complete mailing address only if it is different from the street address shown in Section 2 - Item 1.
- Item 3 Enter the new registered agent’s name, signature, and title (if the new registered agent is an entity). The registered agent must be a North Carolina resident, an existing domestic business corporation, nonprofit corporation, limited liability company, or a foreign business corporation, nonprofit corporation, or limited liability company authorized to do business or conduct affairs in North Carolina (other than your own entity).
- Item 4 This is a statement being made that when the document is signed the signor is certifying that this is a true statement.

Under Principal Office Information

- Item 5 Enter the complete street address and county of the new principal office.
- Item 6 Enter the complete mailing address only if it is different from the street address shown in Section 2 - Item 5.

Effective Date of document

- Item 7 The document will be effective on the date and at the time of filing, unless a delayed date or an effective time (on the day of filing) is specified. If a delayed effective date is specified without a time the document will be effective at 11:59:59 p.m. on the day specified. If a delayed effective date is specified with a time, the document will be effective on the day and at the time specified. A delayed effective date may be specified up to and including the 90th day after the day of filing.

Date and Execution

Enter the date the document was executed.

In the blanks provided enter:

- Line 1: The name of the entity
- Line 2: Signature of an officer of a Corporation or company official of an LLC
- Line 3: The name and the title of the person who signed as an officer or company official of the entity with their title