

**Instructions for Filing
AMENDMENT OF ARTICLES OF ORGANIZATION
(Conversion from Professional Limited Liability Company)**

- Item 1** Enter the complete limited liability company name exactly as it appears in the records of the Secretary of State.
- Item 2**
- a. See form.
- b. The name of a limited liability company must contain the words "limited liability company" or the abbreviation, "L.L.C." or "LLC" or the combination, "ltd. liability co.", "limited liability co.". G.S. 55D-20.
- c. State the purpose(s) for which the limited liability company is organized. The stated purpose must not be one that would be considered a professional service under Chapter 55B (*See N.C.G.S. § 57D-2-01 et seq.*)
- Item 3** Set forth any additional amendments to the Articles of Organization that may be necessary.
- Item 4** Enter the date(s) the amendment(s) was (were) adopted.
- Item 5** Select the appropriate method of adoption for the amendment(s) from those listed.
- Item 6** The document will be effective on the date and at the time of filing, unless a delayed date or an effective time (on the day of filing) is specified. If a delayed effective date is specified without a time, the document will be effective at 11:59 p.m. Raleigh, North Carolina time on the day specified. If a delayed effective date is specified with a time, the document will be effective on the day and at the time specified. A delayed effective date may be specified up to and including the 90th day after the day of filing.

Date and Execution

Enter the date the document was executed.

In the blanks provided enter:

- The name of the limited liability company as it appears in Item 1
- The signature of the representative of the limited liability company executing the document
- The name and title of the above-signed representative. (This document must be signed by a company official.)

State of North Carolina
Department of the Secretary of State
AMENDMENT OF ARTICLES OF ORGANIZATION
(Conversion from Professional Limited Liability Company)

Pursuant to Chapter 55B and Chapter 57D of the General Statutes of North Carolina, the undersigned professional limited liability company hereby submits the following Amendment of Articles of Organization for the purpose of converting from a professional limited liability company contemplated pursuant to G.S. 57D-2-02 to a limited liability company other than a professional limited liability company.

1. The name of the limited liability company is: _____
2. The Articles of Organization of the limited liability company are amended to provide as follows:
 - a. The undersigned professional limited liability company organized pursuant to G.S. 57D-2-02 and Chapter 55B of the General Statutes of North Carolina is hereby converted to a limited liability company within the provisions and meaning of the Limited Liability Company Act, Chapter 57D of the North Carolina General Statutes.
 - b. The name of the limited liability company shall be: _____
 - c. The purpose(s) of the limited liability company shall be as follows: _____

3. The text of any **additional** amendments are as follows (*State below or attach*):

4. The date of adoption of each amendment was as follows: _____
5. (Check either a or b, whichever is applicable)
 - a. _____ The amendment(s) was (were) duly adopted by the unanimous vote of the members.
 - b. _____ The amendment(s) was duly adopted in the manner provided by the Articles of Organization or a written operating agreement and the unanimous vote of the members was not required because (*set forth a brief explanation of why member action was not required*)

6. These articles will be effective upon filing, unless a delayed time and date not later than 90 days after the date of filing is specified: _____.

This the ____ day of _____, 20____.

Name of Limited Liability Company

Signature

Type or Print Name and Title

NOTES:

1. Filing fee is \$50. This document must be filed with the Secretary of State.
2. This form may only be used by a professional limited liability company formed pursuant to Chapters 57D and 55B of the North Carolina General Statutes amending its Articles of Organization for the purpose of converting from a professional limited liability company to limited liability company under Chapter 57D of the North Carolina General Statutes that is not a professional entity.