

# UCC Frequently Asked Questions

**1. How much does it cost to file?**

Method of filing	Number of pages in filing	Cost to file
Hard Copy	1-2 page filing	\$38.00
	3-10 page filing	\$45.00
	More than 10 pages	\$45.00 + \$2.00 per page over 10 pages (Ex. 12 pages = \$49.00)
eFile Online	Any number of pages	\$30.00 + \$2.00 processing fee = \$32.00

**2. What forms of payment do you take?**

Cashier check, personal check or money order. For eFile online you may use debit/credit cards or electronic funds transfer (ACH).

**3. Who do I make checks payable to?**

Make checks payable to the NC Secretary of State.

**4. Where do I find UCC forms?**

UCC forms are available online at [www.secretary.state.nc.us/ucc/uccforms.aspx](http://www.secretary.state.nc.us/ucc/uccforms.aspx)

**5. Can I get a refund for a rejected filing?**

No, UCC fees are non-refundable.

**6. If I re-submit the filing after rejection, will I have to pay a new fee?**

Yes, you have to pay a new fee to re-submit the corrected form for filing.

**7. How can I submit a UCC filing?**

You can submit a UCC filing by:

E-Filing online at:	<a href="http://www.secretary.state.nc.us/ucc/soskb_asp/Security_aspx.aspx">www.secretary.state.nc.us/ucc/soskb_asp/Security_aspx.aspx</a>
US Mail at:	NC Department of the Secretary of State Attn: UCC PO Box 29626 Raleigh, NC 27626-0626
Hand delivery at:	NC Department of the Secretary of State 2 South Salisbury Street Raleigh, NC 27601

**8. What is the difference between a standard & non-standard search?**

A standard search requires the debtor's name to be searched exactly as it was indexed on the UCC filing. A non-standard search allows the debtor's name to be searched by starting with, sounds like, all words, exact match, or any words.

**9. How much does it cost if I research UCC filings online myself?**

Online searching is free at [www.secretary.state.nc.us/ucc/FilingSearch.aspx](http://www.secretary.state.nc.us/ucc/FilingSearch.aspx)

**10. Can you do the UCC research for me?**

Yes, we will research UCC filings for you. You will need to file a UCC-11 Information Request form. You need to send \$38 with the form for each debtor name you want us to research.

**11. When do I need to file a continuation?**

Continuations must be filed within 6 months before the day the UCC filing lapses.

**12. What kind of tax liens are filed by the Department of Secretary of State?**

Federal Tax Liens are filed in the Secretary of State's office.

**13. Where are State Tax Liens filed?**

State Tax Liens on real property are filed in the county's Register of Deeds office.

**14. How much does it cost if I research Federal Tax Lien filings online myself?**

Online searching is free at [www.secretary.state.nc.us/taxliens/filingsearch.aspx](http://www.secretary.state.nc.us/taxliens/filingsearch.aspx)

**15. Can you do the Federal Tax Lien research for me?**

Yes, we will research Federal Tax Lien filings for you. You will need to file a UCC-11 Information Request form. You need to send \$5 with the form for each debtor name you want us to research.

**16. How long does it take to file a UCC?**

If you file a UCC online, it is filed immediately. If you deliver a UCC by hand or by mail, it is filed within 72 hours.

**17. How long is a UCC filing effective?**

Type of Filing	How long is it effective?
Regular UCC filing	5 years
Manufactured Home filing	30 years
Public Finance filing	30 years
Transmitting Utility	Until it is terminated