



Elaine F. Marshall, Secretary of State

## **State Agency Liaison Registration and Authorization Statement 2021**

**NO REGISTRATION FEE REQUIRED**

### **Liaison Personnel Information**

Complete Name of Liaison: \_\_\_\_\_

Complete Name of State Agency: \_\_\_\_\_

Physical Business Address of Liaison: \_\_\_\_\_

Mailing Address of Liaison: \_\_\_\_\_

Telephone No. of Liaison: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail Address of Liaison: \_\_\_\_\_

### **State Agency Entity Information**

Complete Name of State Agency: \_\_\_\_\_

Physical Address of State Agency: \_\_\_\_\_

Complete Name of Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address of Contact Person: \_\_\_\_\_

Telephone No. of Contact Person: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-Mail Address of Contact Person: \_\_\_\_\_

**\* "State Agency" includes all agencies and constitutional officers of the State, including all boards, departments, divisions, constituent institutions of The University of North Carolina, and other units of government in the executive branch, on whose behalf the liaison influences or attempts to influence legislative and/or executive action. Both Liaison and State Agency Contact Person must sign certification.**

**GENERAL SUBJECTS ON WHICH THE LIAISON INTENDS TO LOBBY**

Enter codes from the subject identification table below. List all applicable categories. A statement of ALL will not be accepted.

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| Code | Subject                                                                             | Code | Subject                                                                                |
|------|-------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------|
| 1    | Agriculture, horticulture, farming, and livestock                                   | 17   | Health service, medicine, drugs and controlled substances, health insurance, hospitals |
| 2    | Amusements, games, athletics and sports                                             | 18   | Higher education                                                                       |
| 3    | Banking, finance, credit and investments                                            | 19   | Housing, construction, building codes                                                  |
| 4    | Children, minors, youth, seniors                                                    | 20   | Insurance (excluding health insurance)                                                 |
| 5    | Church and religion                                                                 | 21   | Labor, salaries and wages, collective bargaining                                       |
| 6    | Communications, newspaper, television, radio, computers and information technology  | 22   | Law enforcement, courts, judges, crimes, prisons                                       |
| 7    | Consumer affairs                                                                    | 23   | Licenses, permits                                                                      |
| 8    | Ecology, environment, pollution, conservation, zoning, land and water use           | 24   | Liquor, alcoholic beverages                                                            |
| 9    | Education                                                                           | 25   | Manufacturing, distribution, services                                                  |
| 10   | Elections, campaigns, voting, political parties                                     | 26   | Natural resources, forest and forest products, fisheries, mining and mining products   |
| 11   | Equal rights, civil rights, minority affairs                                        | 27   | Public lands, parks, recreation                                                        |
| 12   | Government, taxation, financing, revenue, budget, appropriations, bids, fees, funds | 28   | Social insurance, unemployment insurance, public assistance, workers compensation      |
| 13   | Government, county                                                                  | 29   | Transportation, highways, streets and roads                                            |
| 14   | Government, federal                                                                 | 30   | Utilities, power, cable television, gas                                                |
| 15   | Government, municipal                                                               | 31*  | Other: (please specify) _____<br>_____                                                 |
| 16   | Government, state                                                                   |      |                                                                                        |

**\*Registration will be rejected if category 31 "Other" is selected and no subject is specified.**

**Report Preparer's Identity/Signature (Rule 18 NCAC 12 .0209)**

Print name of Preparer (if other than lobbyist): \_\_\_\_\_

Signature of Preparer: \_\_\_\_\_ Date \_\_\_\_\_

## **Liaison and State Agency Contact Person Certification**

### **LIAISON CERTIFICATION**

I hereby certify that all information disclosed in this “State Agency Liaison Registration and Authorization Statement 2021” is true, complete and correct in accordance with Article 2 of Chapter 120C. By signing this certification, I understand I have an affirmative duty to comply with the Lobbying Law and the rules, including filing reports, as the law requires.

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**SIGNATURE OF LIAISON**

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**DATE**

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### **STATE AGENCY AUTHORIZATION CERTIFICATION**

I hereby certify that all information disclosed in this “State Agency Liaison Registration and Authorization Statement 2021” is true, complete and correct in accordance with Article 2 of Chapter 120C.

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**SIGNATURE OF STATE AGENCY CONTACT PERSON**

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**DATE**

## Instructions

1. Registration triggers reporting obligations. **Quarterly reports must be filed regardless of whether you have any reportable expenditures.**
2. Registration will expire on December 31 of the current year unless written notification of termination or resignation is received prior to that date. The liaison and state agency shall file a new registration statement for each year. No registration fee is required.  
**Note: Registration must take place within one day of lobbying.**
3. A liaison is any State employee, counsel employed under G.S. § 147-17, or officer whose principal duties, in practice or as set forth in that individual's job description, include lobbying legislators or legislative employees. G.S. § 120C-100(a)(15).
4. If you do not provide an email address on this form and do not mark the box to receive notices in another format (page 2 of this document), we are under no obligation to inform you of report due dates, form changes, or any other information we provide via electronic methods.
5. **FILING SUBMISSION: How to e-file your Liaison Registration:** E-file by using the Lobbying Compliance Division Portal on our website, <https://www.secretary.state.nc.us/lobbyists/security.aspx>. Please send the hard copy to the Department within seven days of your registration.