



Elaine F. Marshall, Secretary of State

Liaison Registration and State Agency Authorization Statement 2018

NO REGISTRATION FEE REQUIRED

Liaison Personnel Information

Complete Name of Liaison: _____

Complete Name of State Agency, Board or Commission: _____

Physical Business Address of Liaison _____

Mailing Address of Liaison: _____

Telephone No. of Liaison: _____ Fax No.: _____

E-mail Address of Liaison: _____

State Agency Information

Complete Name of State Agency*: _____

Physical Address of State Agency: _____

Complete Name of Contact Person: _____ Title: _____

Mailing Address of Contact Person: _____

Telephone No. of Contact Person: _____ Fax No.: _____

E-Mail Address of Contact Person: _____

* "State Agency" includes all agencies and constitutional officers of the State, including all boards, departments, divisions, constituent institutions of The University of North Carolina, and other units of government in the executive branch, on whose behalf the liaison influences or attempts to influence legislative and/or executive action. **Both Liaison and State Agency Contact Person must sign certification.**

GENERAL SUBJECTS ON WHICH THE LIAISON INTENDS TO LOBBY

Enter codes from the subject identification table below. List all applicable categories. A statement of ALL will not be accepted.

Code	Subject	Code	Subject
1	Agriculture, horticulture, farming, and livestock	17	Health service, medicine, drugs and controlled substances, health insurance, hospitals
2	Amusements, games, athletics and sports	18	Higher education
3	Banking, finance, credit and investments	19	Housing, construction, building codes
4	Children, minors, youth, seniors	20	Insurance (excluding health insurance)
5	Church and religion	21	Labor, salaries and wages, collective bargaining
6	Communications, newspaper, television, radio, computers and information technology	22	Law enforcement, courts, judges, crimes, prisons
7	Consumer affairs	23	Licenses, permits
8	Ecology, environment, pollution, conservation, zoning, land and water use	24	Liquor, alcoholic beverages
9	Education	25	Manufacturing, distribution, services
10	Elections, campaigns, voting, political parties	26	Natural resources, forest and forest products, fisheries, mining and mining products
11	Equal rights, civil rights, minority affairs	27	Public lands, parks, recreation
12	Government, taxation, financing, revenue, budget, appropriations, bids, fees, funds	28	Social insurance, unemployment insurance, public assistance, workers compensation
13	Government, county	29	Transportation, highways, streets and roads
14	Government, federal	30	Utilities, power, cable television, gas
15	Government, municipal	31*	Other: (please specify) _____ _____
16	Government, state		

***Registration will be rejected if category 31 "Other" is selected and no subject is specified.**

Report Preparer's Identity/Signature (Rule 18 NCAC 12 .0209)

Print name of Preparer (if other than lobbyist): _____

Signature of Preparer: _____ Date _____

Liaison and State Agency Contact Person Certification

LIAISON CERTIFICATION

I hereby certify that all information disclosed in this “Liaison Registration and State Agency Authorization Statement 2018” is true, complete and correct in accordance with Article 2 of Chapter 120C. By signing this certification, I understand I have an affirmative duty to comply with the Lobbying Law and the rules, including filing reports, as the law requires.

SIGNATURE OF LIAISON

DATE

STATE AGENCY AUTHORIZATION CERTIFICATION

I hereby certify that all information disclosed in this “Liaison Registration and State Agency Authorization Statement 2018” is true, complete and correct in accordance with Article 2 of Chapter 120C. By signing this certification, I understand I have an affirmative duty to comply with the Lobbying Law and the rules, including filing reports as the law requires.

SIGNATURE OF STATE AGENCY CONTACT PERSON

DATE

Instructions

1. Registration triggers reporting obligations. **Quarterly reports must be filed regardless of whether you have any reportable expenditures.**
2. Registration will expire on December 31 of the current year unless written notification of termination or resignation is received prior to that date. The liaison and state agency shall file a new registration statement for each year. No registration fee is required.
Note: Registration must take place within one day of lobbying.
3. A liaison is any State employee, counsel employed under G.S. §147-17, or officer whose principal duties, in practice or as set forth in that individual's job description, include lobbying legislators or legislative employees. G.S. §120C-100 (a) (8).
4. If you do not provide an email address on this form and do not mark the box to receive notices in another format (page 2 of this document), we are under no obligation to inform you of report due dates, form changes, or any other information we provide via electronic methods.
5. On October 1, 2013, legislatively mandated electronic filing became effective for lobbying registrations, reports, and their respective amendments. For more background on this change see: Section 27.1 of Session Law 2013-360, Senate Bill # 402.
6. **FILING SUBMISSION: How to e-file your Liaison Registration:** E-file by using the Lobbying Compliance Division Portal on our website <https://www.sosnc.gov/>. Please send the hard copy to the Department within seven days or your registration will be void.